

BRAZIL

EMBASSY OF THE FEDERATIVE REPUBLIC OF BRAZIL	
#8, AURANGZEB ROAD, NEW DELHI-110011	
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WEBSITE	: http://novadelhi.itamaraty.gov.br

All Indian States Issued passport except Maharashtra, Goa, Karnataka can be applied in Delhi

Submission: Monday to Friday (from 9.30AM to 11AM)

Collection: Monday to Friday (from 4 PM to 5 PM)

VISA FEE for INDIAN Nationals: W.E.F FROM 25 JANUARY 2018

Type of Visa	Visa fee only
VIVIS - VISITOR VISA	Rs. 6000
VITEM TEMPORARY VISA	Rs. 7500

For Foreign Nationals please visit http://novadelhi.itamaraty.gov.br/en-us/visa_fees.xml

Draft must be in favor of "EMBASSY OF BRAZIL-CONSULAR" payable at New Delhi.

Visa fee is non refundable in case of visa refusal or withdrawal

Convenience Charges and Our consultancy charges will be extra and for details please contact us

PROCESSING TIME: 10 to 15 Working Days

APPLICANT MUST CARRY YELLOW FEVER VACCINATION CARD/CERTIFICATE TO BRAZIL

With effect from 27/01/2015, the visa section at the Embassy of Brazil will only accept applications for which documents have already been scanned into the system at the time of filling in the visa application form from

<https://formulario-mre.serpro.gov.br/sci/pages/web/pacomPasesWebInicial.jsf>

The basic documents that need to be scanned are:

1. Photograph
2. Signature
3. Covering letter detailing the purpose of travel and tentative outcome of the trip.
4. Invitation letter if applicable.
5. Passport (bio-data page and the page containing parents name and address).
6. Air ticket
7. Bank Statement
8. Any other documents to be submitted with application

LIST OF DOCUMENTS REQUIRED FOR TOURIST VISA (VIVIS):

Eligibility:

- Tourists
- Cruise travellers
- Foreigners visiting family members and friends in Brazil
- Participants of academic conferences, seminars and congresses
- Sea Farers Families /Supernumeraries.
- Participants in art contests
- Amateur athletes
- Participants of short term Rotary Exchange Programmes

Checklist:

1. Valid passport with validity of more than 6 month
2. Old passport (if any)
3. Two recent passport size photos with white background and close-up
4. Visa Request form dully filled online from <http://novadelhi.itamaraty.gov.br/en-us/visas.xml> (please filled online by clicking on “**visa request**” then take a print of form and paste a photo and originally signed by applicant). EMBASSY MAY VERIFY SIGNATURE WITH APPLICANT DIRECTLY
Note: Please upload necessary documents like Photo, signature, Request letter, passport copy, ticket, invitation, etc
5. Request letter from applicant mentioning purpose of visit, duration, etc; and also a declaration stating that it assumes full responsibility regarding the applicant’s business pursuits& applicant will not exceed legally authorise stay on each visit
6. Document related with applicant’s professional status
 - **If Employee:** NOC/leave letter from employer
 - **If Self Employed:** Request letter on Company letter head signed by applicant or any other senior person
 - **If Student:** NOC/Bonafide letter from Institute along with copy if Student ID
 - **If Minor (not travelling with both parent):** ORIGINAL and Notarized copy of Birth Certificate and Notarized letter of consent, signed by the parent not traveling with the minor, or by both parents if the minor is traveling alone (if the minor is traveling with both parents this letter is not necessary if both the parents sign the visa application form, if all names appear on the itinerary and if both parents are applying for the visa at the same time)
7. Confirmed return/onward ticket
8. If travelling for Academic Seminars/ Conferences/ Congress
 - **Original Notarised**Letter from the organization who will be sponsoring the trip.
 - **Original Notarised** invitation letter from the organizers mentioning the following:
 - a) Details of the proposed visit of the applicant;
 - b) details if the applicant will receive any monetary support/ benefits.
9. If there is an inviter like friend or relative
 - **Original Notarised**Invitation letter
 - Immigration status of inviter like copies of passport, Residence/work permit, National ID, etc.
 - Financial status of inviter if inviter is responsible for expenses like bank statement, etc

10. If There is no inviter and travelling for purely tourism

- Hotel booking
- Day wise tour program
- If travelling by cruise then cruise ship's itinerary with the traveler's name clearly indicated and proof of payment.

11. If travelling as Amateur Athletes/ Participants of Art Contests

- **Original Notarised** and Signed invitation letter from the organizers of the competition/contests, providing specific information on:
 - a) The activity to be performed;
 - b) Location and duration of the activity/event;
 - c) If he prize money (if any) is from Brazilian sources or not ;
 - d) If there will be sale of entry tickets/passes for the event;
 - e) Any monetary benefits that the applicant may receive;
 - f) Responsibility to see that the applicant returns back to India.

12. For Sea Farers Families /Supernumeraries

- A letter from the shipping company as per format.
- Copy of husband's passport.
- Copy of husband's CDC with the relevant validity page.
- Copy of husband's contract / assignment letter.
- Copy of the Marriage certificate.

13. For Short Term Rotary Exchange Programme

- Letter from the Indian Rotary giving details of the selection process and confirmation of selection.
- **Original Notarised**Letter from Rotary in Brazil giving details of Host family (name, address, telephone numbers, profession) mentioning clearly that they will be responsible for the applicant while in Brazil and will ensure the applicant returns back to India after the programme

14. Proof of finance – Personal

- Bank statements for last 3 months certified by bank Manager along with his ID mentioned on it
- IT papers for last 2 years
- Pay slips/salary certificate for last 3 month (if employed)
- Proof of ownership if self employed

15. Proof of finance – Company (if company is responsible for the expenses)

- Bank statement for last 1 month certified by bank Manager with his ID mentioned on it
- Income tax papers
- Registration certificate

16. Photocopy of bio-data pages of passport

LIST OF DOCUMENTS REQUIRED FOR BUSINESS VISA (VIVIS- BUSINESS):

Eligibility:

- Travellers on business trips (prospective meetings, signing contracts, sales promotion, etc).
- Participating in Trade Fairs.
- Media coverage or filming.
- Flight/ship crewmembers not holding an international crew card.
- Adoption of a Brazilian child

Important:

- Individuals involved in installation, service, repair of equipment or provision of any kind of technical assistance/provision of any kind of services (with or without a contract, with or without any financial implications) in Brazil do not qualify for a business visa. They require a [Temporary Visa V](#).
- Business visa holders are prohibited from engaging in any remunerative activity, provision of services, technical assistance either with or without a contract

Checklist:

1. Valid passport with validity of more than 6 month
2. Old passport (if any)
3. Two recent passport size photos with white background and close-up
4. Visa Form dully filled online from <http://novadelhi.itamaraty.gov.br/en-us/visas.xml> (please filled online by clicking on “**visa request**” then take a print of form and paste a photo and originally signed by applicant). EMBASSY MAY VERIFY SIGNATURE WITH APPLICANT DIRECTLY

Note: Please upload necessary documents like Photo, signature, Request letter, passport copy, ticket, invitation, etc

5. Request letter from applicant mentioning purpose of visit, duration, etc.
6. Original Request letter from the applicant's employer, addressed to the consular service of the Embassy of Brazil in New Delhi, including the following information:
 - The employee's name and title;
 - Time of service for the company;
 - Monthly salary paid by the company to the applicant;
 - Contact person in Brazil;
 - Description of the business activities to be performed in a very clear, specific and detailed manner (generic descriptions might lead to delays and require the applicant to provide additional information and/or to appear for an interview at the Embassy);
 - Intended duration of the stay;
 - Statement that the company shall assume full responsibility for the applicant while in Brazil and that the applicant will not exceed the legally authorized stay per visit;
 - Statement that the company will bear all the costs with the trip;
 - Signature and stamp by a senior manager
7. One-page invitation letter (original with signature notarized in Brazil - "autenticada em cartório") in Portuguese from a Brazilian company addressed to the consular service Embassy of Brazil in New Delhi, including the following information:
 - The name and the position that the applicant holds in the company;
 - clear, specific and detailed purpose of the trip and business activities which will be performed in Brazil.
 - stamp the CNPJ number (tax registration code), address and telephone number of the Brazilian company.

8. Confirmed return/onward ticket
9. Proof of accommodation in Brazil

10. Original recommendation letter from chamber in India/Export promotion council/ manufacturers association of India (NOT MANDATORY: But can be submitted for additional support)
11. Proof of finance – Personal
 - a. Bank statements for last 3 months certified by bank
 - b. IT papers for last 2 years
 - c. Pay slips/salary certificate for last 3 month (if employed)
 - d. Proof of ownership if self-employed with notarized registration certificate of company
12. Proof of finance – Company (if applicable)
 - a. Bank statement for last 1 month certified by bank
 - b. Income tax papers
13. Photocopy of bio-data pages of passport

**LIST OF DOCUMENTS REQUIRED FOR “TECHNICAL ASSISTANCE & WORK VISA”
(VIETM- V):**

Eligibility:

- Scientists, Professors, Technicians, Teachers or professionals of other categories holding an employment contract with a Brazilian organization or corporation:
- Professionals travelling to render service to the Brazilian Government
- Business travellers if trip involves technical assistance of any nature in Brazil. Typical activities include jobs contracted with a Brazilian company or individual, technical jobs and/or training performed at an affiliate company in Brazil, franchise operation activities, evaluation and/or repair of equipment installed in Brazil or sold to a Brazilian client, technology transfer, etc.
- For professional training immediately after completing of a technical school or university course, without a work contract
- An employee of a foreign company being posted as a trainee in the subsidiary or Brazilian branch of the company, whose remuneration will be paid exclusively abroad by the foreign company
- Professor travelling to Brazil for training in an institute of foreign languages
- Ship Crew member of foreign vessels operating in Brazilian territorial waters by a contract signed with the Brazilian company to provide services or risk
- Ship Crew members of foreign fishing vessels rented by Brazilian companies
- Ship crew members and other professionals who exercise remunerative activities on board cruise ships plying along the Brazilian coast, Amazon basin or any inland waters

HOW TO APPLY (Long-term work visa):

Step1:

Applications must be submitted to the Ministry of Labour in Brazil by the sponsoring institution or company in Brazil at the following address:

Ministério do Trabalho e Emprego
Coordenação-Geral de Imigração
Esplanada dos Ministérios, Bloco F, Ed. Anexo, 2º andar
Brasília, DF 70.059 900 - BRAZIL
Telephone (011-55-61) 325-5722. Fax (0115561) 325-5725.

Only after approval by the Ministry of Labor in Brazil will the Ministry of Foreign Relations authorize processing the Visa.

Submit additionally the following documents to the Embassy (VITEM-V):

1. Valid passport with validity of more than 6 month
2. Old passport (if any)
3. Two recent passport size photos with white background and close-up
4. Visa Request form dully filled online from <http://novadelhi.itamaraty.gov.br/en-us/visas.xml> (please filled online by clicking on “**visa request**” then take a print of form and paste a photo and originally signed by applicant). EMBASSY MAY VERIFY SIGNATURE WITH APPLICANT DIRECTLY
Note: Please upload necessary documents like Photo, signature, Request letter, passport copy, ticket, invitation, etc
5. Request letter from applicant mentioning purpose of visit, duration, etc.
6. **Original and notarized Invitation** letter from Brazil on the company letter head clearly mentioning
 - a. Proof that the Brazilian company exists
 - b. Details of technical assistance/activities to be carried out in Brazil
 - c. Remuneration details
 - d. Complete name of the applicant, nationality and passport number;
 - e. Duration of stay in Brazil;
 - f. Details of the applicants Professional Qualifications;
 - g. Other information regarding contract for technical assistance between the Brazilian company and the Foreign Company, Name of the company, CNPJ Number, address, telephone and email.
7. If stay is over 90 Days: Police Clearance Certificate (PCC) duly attested by the Ministry of External Affairs, New Delhi.
8. Ticket Itinerary
9. Proof of finance – Personal like Bank Statement, etc certified by bank

Important: Embassy can ask more documents or details if require during visa application process

LIST OF DOCUMENTS REQUIRED FOR “EDUCATION OR RESEARCH VISA”

TEMPORARY VISA (VIETM- I)

Eligibility

- Scientists, professors or researchers, participating in scientific or technological studies, associated with Brazilian institutions of academic studies or research and development, for a maximum stay of two years, without payment from a Brazilian source (RN 16/98 CNIg) or to perform a "pro-labore" work within a 90 days period (RN 16/98 CNIg);
- Exchange students (RN 49/00 CNIg);
- Technicians, volunteers, specialists, scientists, researchers who will work for government, private or non-governmental institutions, under an international cooperation agreement recognised by the Ministry of External Relations, Brasil (RN 43/99 CNIg);
- Amateur athletes under 21 years of age, for intensive practice (RN 26/98 CNIg)
- Researchers involved in the collection of material data of biological specimens or minerals, popular native culture (present or past), destined for study in Brazil or abroad, with/without economic implications) (RN 16/98 or RN 43/99 CNIg).
- Internship (for internship as part of a technical school or university studies prior to graduation)
- Educational Exchange Program
- Cultural Mission, if not receiving any payment from a Brazilian source

TEMPORARY VISA (VIETM-IV)

Eligibility: Academic or religious students (RN 16/98 CNIg): Attend School (to attend school, technical course, or university in Brazil)

General Checklist for (VIETM –I & VIETM-IV):

1. Valid passport with validity of more than 6 month
2. Old passport (if any)
3. Two recent passport size photos with white background and close-up
4. Visa Request form dully filled online from <http://novadelhi.itamaraty.gov.br/en-us/visas.xml> (please filled online by clicking on “**visa request**” then take a print of form and paste a photo and originally signed by applicant). EMBASSY MAY VERIFY SIGNATURE WITH APPLICANT DIRECTLY
Note: Please upload necessary documents like Photo, signature, Request letter, passport copy, ticket, invitation, etc
5. Request letter from applicant mentioning purpose of visit, duration, etc.
6. Police Clearance Certificate (PCC) duly attested by the Ministry of External Affairs, New Delhi.
7. Proof of residence within the consular jurisdiction for the past 12 months (i.e., letter from the employer/educational institution notarized, copy of utility bill or voter's registration)
8. For Higher Study Visa: Attestation of previous education certificate(s) from ministry of external affairs and Embassy of Brazil
9. Ticket itinerary
10. Proof of finance
11. Photocopy of bio-data pages of passport
12. A signed declaration **as per format of embassy** about avoiding misuse of Scientific material during stay in Brazil
13. **Original Notarised Invitation from Brazil**
14. **For other supporting documents (under Education and Research Visa) as per purpose of visit and duration of stay please visit at**

<http://novadelhi.itamaraty.gov.br>

Important: Embassy can ask more documents or details if require during visa application process

LIST OF DOCUMENTS REQUIRED FOR “DEPENDENT VISA”

WHO CAN APPLY:

Dependents of a foreigner who is in Brazil for research, study, work or religious purposes (VITEM I, IV, V, VI and VI), such as wife, husband and children, provided that:

- the foreigner's assignment in Brazil is superior to 6 months;
- the foreigner has financial means to support his/her family in Brazil;
- the dependents can prove their relationship with the foreigner.

General Checklist:

1. Valid passport with validity of more than 6 month
2. Old passport (if any)
3. Two recent passport size photos with white background and close-up
4. Visa Request form dully filled online from <http://novadelhi.itamaraty.gov.br/en-us/visas.xml> (please filled online by clicking on “**visa request**” then take a print of form and paste a photo and originally signed by applicant). EMBASSY MAY VERIFY SIGNATURE WITH APPLICANT DIRECTLY
Note: Please upload necessary documents like Photo, signature, Request letter, passport copy, ticket, invitation, etc
5. Request letter from applicant/parent mentioning purpose of visit, duration, etc.
6. Ticket itinerary
7. Photocopy of bio-data pages of passport
8. For wife/husband
 - Police Clearance Certificate (not older than 3 months) attested by ministry of external affairs, Patiala House, New Delhi
 - Marriage certificate attested by ministry of external affairs, Patiala House, New Delhi
 - Copy of AADHAR or Voter ID or any other proof of residence attested by ministry of external affairs, Patiala House, New Delhi
9. For Children
 - Birth certificate with name of child attested by ministry of external affairs, Patiala House, New Delhi
 - Polio Certificate for children with ages from birth to 6 years attested by ministry of external affairs, Patiala house, New Delhi
10. From Sponsor in Brazil (Spouse/Parent)
 - Original Letter of sponsorship dully notarized from Brazil
 - Notarized Copy of passport, Brazil visa, residence permit, RNE, etc.
 - Statement signed by the inviting party before a Brazilian Notary Public (“Tabelião/Cartório”), a Consular Section of the Embassy; stating that the inviting party will be financially responsible for the applicant, including cost of living, healthcare and expenses with the return to the country of nationality of the foreigner

Important: Embassy can ask more documents or details if require during visa application process

Types of Dependent Visa fee:The type of visa that will be issued to the dependent will be the same as the one issued to the foreigner. For example, if the foreigner has a work visa, their dependents will also have a work visa (for dependents). If the foreigner has a study visa, the dependents will also have a study visa (for dependents) and so on

For All other category like

- Religious Visa
- Journalists
- Sports
- Permanent Residence

Please visit

<http://novadelhi.itamaraty.gov.br>