

# **Spain Tourist Visa**

1. **Passport Valid above 06 Months with old passports**
2. **02 Photos with white back ground 35mm X 45mm face should cover 70% in Photo**
3. **Online Visa application**
4. **Covering Letter on Business letter head for Business person and for others in A4 Sheet**
5. **Company Registration and GST Certificate**
6. **06 Months bank statement of personal and company**
7. **03 IT Returns of Company and Personal**
8. **If Employer is Travels 06 Months Pay Slip, ID Card and NOC from office**
9. **If Student, Student ID Card and Bono Fied Certificate**
10. **If Retried Government service, Retired and Pension Certificate**
11. **Round Ticket itinerary, Hotel Booking ORIGINAL and Travel Insurance**

**From Spain, If Visiting any family or Friends in Spain**

1. **Invitation Letter**
2. **NOC from Local Municipal office**
3. **Passport Copies**
4. **Resident and Employment Proof in Spain**

# **Spain Business Visa**

1. **Passport Valid above 06 Months with old passports**
2. **02 Photos with white back ground 35mm X 45mm face should cover 70% in Photo**
3. **Online Visa application**
4. **Covering Letter on Business letter head for Business person and for others in A4 Sheet**
5. **Company Registration and GST Certificate**
6. **06 Months bank statement of personal and company**
7. **03 IT Returns of Company and Personal**
8. **If Employer is Travels 06 Months Pay Slip, ID Card and NOC from office**
9. **Round Ticket itinerary, Hotel Booking ORIGINAL and Travel Insurance**

**From Spain, If Visiting any family or Friends in Spain**

1. **Invitation Letter English**
2. **ID Proof of Signature person in Invitation letter**

**Visa Fee Rs 8500/- Approx Per Person**

**Service Charge Rs 1500/- Per Person**